



SOMAIYA
VIDYAVIHAR UNIVERSITY

Department of Library and Information Science

Syllabus

Certificate in Teacher Librarianship

Academic Year 2024– 25

Department of Library and Information Science
Somaiya Vidyavihar University, Vidyavihar, Mumbai – 400077

Program Description

This program is designed for educators, librarians, and individuals who aspire to use 21st-century strategies and knowledge to enhance the role of a school librarian. It will provide basic knowledge of Library and Information Science and effective use of literacy, information, and communication by using technology as a catalyst to be successful in present-day pedagogical practices in school education.

It will help develop independent skills in resource planning, management, and collaboration among educators. The course will thoroughly explore various aspects of librarianship, catering to adult graduates aspiring to become school librarians in progressive education settings.

Eligibility: Any graduate from any stream

Duration: 6 months - 18 Credits

Mode of Instructions: Online and practical

Internship: The candidate needs to seek an internship in an organisation, and that we will support them in the journey, to acquire internship opportunities in Mumbai. If outside Mumbai, the candidate will need to connect with any registered school, NGO, academic library, special or Public Library and we will provide validation of the internship program during the tenure of the coursework between July - December 2024.

Certificate in Teacher Librarianship
Credit Scheme

Course Code	Course Name	Teaching Scheme(Hrs.) TH – P – TUT	Total Hrs. (per week)	Credits Assigned TH – P – TUT	Total Credits
129C05C101	Understanding Library curriculum needs	1-0-1	2	1-0-1	2
129C05C102	Interactive Story telling and read aloud strategies and book club	1-0-1	2	1-0-1	2
129C05C103	Research, communication, and school publications	1-0-1	2	1-0-1	2
129C05C104	Types of Libraries' and Digital Collections for schools	1-0-1	2	1-0-1	2
129C05C105	Marketing of Library collection and services with Media literacy	1-0-1	2	1-0-1	2
129C05C106	Viva & Internship	-	-	0-8-0	8
Total		5-0-5	10	5-8-5	18

Examination Scheme

Course Code	Course Name	Examination Scheme & Marks						
		Continuous Assessment (CA)		End Semester Examination (ESE)	Term Work (TW)	Oral * (O)	Practical and Oral (P and O)	Total
		In Semester Examination (ISE)	Internal Assessment (IA)					
129C05C101	Understanding Curriculum, Lesson Planning & Learning Strategies	-	50	50	-	-	-	100
129C05C102	Story telling, Reading Strategies & Book Club	-	50	50	-	-	-	100
129C05C103	Research & Information Literacy Writing Publication & Communication	-	50	50	-	-	-	100
129C05C104	Types of Library & Digital Collection	-	50	50	-	-	-	100
129C05C105	Marketing and Promotion of Library Services	-	50	50	-	-	-	100
129C05C106	Viva & Internship		50	50	-	-	-	100
Total			300	300	-	-	-	600

Syllabus

1.

Paper / Course Code	Paper / Course Title						
129C05C101	Understanding Curriculum and Library Spaces						
	TH		P		TUT		Total
Teaching Scheme (Hrs.)	1		-		1		2
Credits Assigned	1		-		1		2
Examination Scheme	Marks						
	Oral (O)	Book Review	Internal Assessment (IA)	Practical (P)	Term Work (TW)	End Semester Examination (ESE)	Total
	--	--	50		--	50	100

Course Outcomes:

- Describe and understand a librarian's multifaceted role and importance in fostering reading and learning.
- Gain a comprehensive understanding of the CBSE curriculum and articulate the nine principles of the National Education Policy (NEP).
- Identify and describe key library standards and benchmarks and assess libraries against these standards.
- Develop practical skills in organising library resources, including cataloguing, classification, and shelving.
- Promote information literacy and design programs to engage the community and increase library usage.
- Create efficient, user-friendly systems and design welcoming, inclusive library spaces.

Module No.	Unit No.	Topics	Hours
1.0		Unit 1	8
	1.1	Role of a Librarian, CBSE Curriculum & NEP Principles, Standards for School Excellence	
2.0		Unit 2	8
	2.1	Salient features of NEP National Foundational Stage NEP for librarians - Blog Post	
3.0		Unit 3	7
	3.1	Library Standards (What a good library looks like	

		Organization of the library Dewey Decimal Classification notes	7
4.0		Unit 4	
	4.1	Understanding 21st-Century Skills Collection Development Interdisciplinary approach Using technology 2.0 tools Creating a culture of Reading through Lesson plans	
		Total	30

Recommended books:

Sr No	Name/s of Author/s	Title of Book	Name of Publisher with country	Edition and Year of Publication
1	S. Ranganathan	Library Manual for School, Colleges and Public Libraries	Ess Ess Publications;	Revised edition (10 March 2008)
2	S. R. Ranganathan and P. Jayaraja	New Education and School Library	Ess Ess Pubns	(8 April 2006)
3	Holzweiss a Kristina (Author), Evans Stony (Author)	Hacking School Libraries: 10 Ways to Incorporate Library Media Centers into Your Learning Community: 20 (Hack Learning)	Times 10 Publications	(29 August 2018)
4	Edward A Wight	Evaluation And Revision Of The Library School Curriculum	Legare Street Press	(27 October 2022)
5	Vaisree, M.	India's New National Education Policy	AG Publishing House (AGPH Books)	2023
6	Mandal, Keshab Chandra	National Education Policy 2020: The Key to Development in India	Notion Press	2023
7	American Association of School Librarians (AASL)	National School Library Standards for Learners, School Librarians, and School Libraries	AASL Standards	2017

8	Kerby, Mona	An Introduction to Collection Development for School Librarians	ALA Editions	June 6, 2019
9	Rubin, Richard E., & Rachel G. Rubin	Foundations of library and information science	American Library Association	2020
10	Romiszowski, Alexander Joseph	Producing instructional systems: Lesson planning for individualized and group learning activities	Taylor & Francis	2024

2.

Paper / Course Code	2						
129C05C102	Story telling, Interactive Reading & Book Club						
	TH	P	TUT	Total			
Teaching Scheme (Hrs.)	1	--	1	2			
Credits Assigned	1	--	1	2			
Examination Scheme	Marks						
	Oral (O)	Book Review	Internal Assessment (IA)	Practical (P)	Term Work (TW)	End Semester Examination (ESE)	Total
	--	--	50	--	--	50	100

Course Outcomes:

- Understanding the benefits of Interactive Read Alouds
- Implementing Read Aloud Strategies
- Learn to implement book clubs
- Connections and build a literary environment for schools
- Understanding 21st-Century Skills
- Collection Development & Reconsideration Policy
- Inter-disciplinary approach (to be covered in Research Unit)
- Creating a culture of Reading (lesson plans)

Module No.	Unit No.	Topics	Hours
1.0		Unit 1	10
	1.1	Interactive Read aloud (Why & How) Read-aloud strategies for preschool, primary & secondary school Deciphering illustrations in read-aloud for critical thinking	

2.0		Unit 2	10
	2.1	Introduction to Book Clubs Organization of book clubs	
3.0		Unit 3	10
	3.1	Connections & activities for students Book Clubs for communities (you may use technology) Resources literature circles	
		Total	30

Recommended books:

Sr No	Name/s of Author/s	Title of Book	Name of Publisher with Country	Edition and Year of Publication
1	Laura Keisler	What the Science of Reading Says: Literacy Strategies for Grades 3–5 (What the Science Says	Shell Education	(25 July 2023)
2	Mary Leonhardt (Author)	99 Ways to Get Kids to Love Reading	Crown; 1st edition	(13 May 1997)
3	Francesco Dimitri	To Read Aloud	Head of Zeus; 1st edition	(2 November 2017)
4	Leon Furze	Practical Reading Strategies: Engaging Activities for Secondary Students	Amba Press	(30 March 2022)
5	Daniels, Harvey	Literature Circles Voice and Choice in Book Clubs & Reading Groups	Routledge, New York	2001
6	Zwiers, Jeff, and Marie Crawford	Academic conversations: Classroom talk that fosters critical thinking and content understandings	Routledge	2023
7	Buehl, Doug	Classroom strategies for interactive learning	Routledge	2023

8	Evans, Katherine, and Dorothy Vaandering	The little book of restorative justice in education: Fostering responsibility, healing, and hope in schools	Simon and Schuster	2022
9	Moomaw, Sally	Teaching STEM in the early years: Activities for integrating science, technology, engineering, and mathematics	Redleaf Press	2024
10	Farris, Pamela J	Elementary and middle school social studies: An interdisciplinary, multicultural approach	Waveland Press	2024

Paper / Course Code	Paper / Course Title						
129C05C103	Research & Communication						
	TH		P		TUT		Total
Teaching Scheme (Hrs.)	1		--		1		2
Credits Assigned	1		--		1		2
Examination Scheme	Marks						
	Oral (O)	Book Review	Internal Assessment (IA)	Practical (P)	Term Work (TW)	End Semest er Examination (ESE)	Total
	--	--	50	--	--	50	100

3.

Course Outcomes:

- Understand different forms of writing for publication

Module No.	Unit No.	Topics	Hou rs
1.0		Unit 1	15
	1.1	Explore writing and communication goals in the curriculum. Different writing styles	

		Using technology for publications - Oral communication 1 - Oral communication 2	15
	1.2	Research & Information Literacy - Explore inquiry, observation, and analytical skills during project work for primary school students.	
		- Explore and teach secondary school students to evaluate sources, write a research paper, cite sources, and ethical use of information. - Big 6 model and Super 3 model	
		Total	30

Recommended books:

Sr No	Name/s of Author/s	Title of Book	Name of Publisher with country	Edition and Year of Publication
1	Narendra Dodiya (Author), Neha Dodiya (Author), Neelesh Malviya (Author)	Research Methodology (10 Pillars of Library & Information Science)	Ess Ess Pubns	(10 August 2015)
2	Farris, Pamela J.	Elementary and middle school social studies: An interdisciplinary, multicultural approach	Waveland Press	2024
3	Chu, Samuel Kai Wah, Rebecca B. Reynolds, Nicole J. Tavares, Michele Notari, and Celina Wing Yi Lee.	21st-century skills development through inquiry-based learning from theory to practice	Springer International Publishing	2021
4	Hobbs, Renee.	Propaganda education for a digital age	WW Norton & Company	2020
5	Gallagher, Kelly.	Readicide: How are schools killing reading and what can you do about it?	Routledge	2023
6	Book Builders Beverly	How to Write a Great Research Paper	John Wiley & Sons Inc, US	

4.

Paper / Course Code	Paper / Course Title						
129C05C104	Types of Library & Digital Collection & Media Literacy						
	TH		P		TUT		Total
Teaching Scheme (Hrs.)	1		–		1		2
Credits Assigned	1		–		1		2
(Examination Scheme	Marks						
	Oral O)	Book Review	Internal Assessment (IA)	Practical (P)	Term Work (TW)	End Semester Examination (ESE)	Total
	--	--	50	--	--	50	100

Course Outcome:

- Learn about media literacy
- Learn how to teach media literacy to primary school students using magazines and advertisements.
- How to teach media literacy to secondary school students?

Module No.	Unit No.	Topics	Hours
1.0		Unit 1	15
	1.1	What is media literacy? - Different models - How to teach media literacy to primary school students using magazines, and advertisements. (FACT SHAALA) - How to teach media literacy to secondary school students?	15
2.0		Unit 2	
	2.1	What is a digital collection? And Types of Libraries - How to manage digital collection - Budgeting for digital collection - Provide access to ensure equitable use of information via digital media	30
		Total	

Recommended books:

Sr No	Name/s of Author/s	Title of Book	Name of Publisher with country	Edition and Year of Publication
1	Roberta Endich	Media Literacy: Activities for Understanding the Scripted World (Kathy Schrock)	Linworth Publishing, Incorporated; Illustrated edition	(1 January 2003)
2	Michelle Luhtala (Author), Jacquelyn Whiting (Author)	News Literacy: The Keys to Combating Fake News	Libraries Unlimited Inc	(9 May 2018)
3	Patricia Conover	Technology Projects for Library Media Specialists and Teachers	Linworth Publishing, Incorporated	(1 November 2006)
4	Bennett, Peter, Julian McDougall, and John Potter.	The uses of media literacy	Routledge, London	2020
5	Hobbs, Renee; Genishi, Celia & Strickland, Dorothy S.	Reading the Media: Media Literacy in High School English	Teachers College Press	2006
6	Roberta, Endich	Media Literacy	Bloomsbury Publishing Plc	
7	Menifield, Charles E	The basics of public budgeting and financial management: A handbook for academics and practitioners	Hamilton Books	2020

5.

Paper / Course Code	Paper / Course Title			
129C05C105	Marketing of Library Services & its promotion			
	TH	P	TUT	Total
Teaching Scheme (Hrs.)	1	–	1	2
Credits Assigned	1	–	1	2

Examination Scheme	Marks						
	Oral (O)	Book Review	Internal Assessment (IA)	Practical (P)	Term Work (TW)	End Semester Examination (ESE)	Total
	--	--	50	--	--	50	100

Course Outcome:

- Understand the importance of marketing your library through social media and other ways.
- Create compelling connections to support library users.
- Build a library website to meet the needs of the users.
- Create a welcoming and engaging library space and create a website.

Module No.	Unit No.	Topics	Hours
1.0		Unit 1	30
	1.1	How to promote your library through social media and other ways. <ul style="list-style-type: none"> - Create compelling connections to support library users. - Build a library website to meet the needs of the users - Curate a digital collection to meet the needs of the users. - Learn how to create a library website or a personal website. 	
		Total	30

Recommended books:

Sr No	Name/s of Author/s	Title of Book	Name of Publisher with country	Edition and Year of Publication
1	Dubicki, Eleonora	Marketing and Promoting Electronic Resources	Routledge	
2	Kavita Kamath	Social Media Marketing Essentials You always wanted to know	Vibrant Publishers	2024

3	Dr. Arpita Kaul	Marketing for Beginners	Galgotia Publishing Company	2022
4	Kate Rothley	Library Marketing for Library Marketer	Podcast	

6.

Paper / Course Code	Paper / Course Title						
129C05C106	Internship						
	TH		P		TUT		Total
Teaching Scheme (Hrs.)	—		—		—		—
Credits Assigned	—		8		—		8
Examination Scheme	Marks						
	Oral (O)	Book Review	Internal Assessment (IA)	Practical (P)	Term Work (TW)	End Semester Evaluation (ESE)	Total
	50	--	—	50	—	—	100

Course Objectives:

- To build confidence through practical knowledge gained from the libraries.

Course Outcomes:

- At the end of this course students will be able to work and handle different types of libraries.